

Training Registration Form - FNS50322 Diploma of Finance and Mortgage Broking Management (Course Upgrade)
Upgrade from FNS40815/FNS40820 Certificate IV in Finance and Mortgage Broking

Participant Details:

Surname: _____ Given Names: _____ Title: _____

Preferred Name: _____ Date of Birth: ____/____/____

Home Address: _____ Postcode: _____

Postal Address: _____ Postcode: _____

Email Address: _____

Telephone Contact: **(Please indicate preferred contact number)**

☐ (Home) _____ ☐ (Work) _____ ☐ (Mobile) _____

Student: Existing USI Number (Unique Student Identifier): _____

IMPORTANT: We can't enrol you, if you don't have a USI number.
Please generate one at www.usi.gov.au or look up your existing USI.

Course Fees: Fees for this program are exempt of the Goods and Services Tax (GST)

Special Fee (Two Day Program) \$945.00

Payment Option – Please Select either of the following:

☐ **Option 1** Credit Card Type _____ (Visa / Mastercard) Amount \$ _____

Card Number: ____/____/____/____

Expiry Date: ____/____ Name on Card: _____

CVN Number: _____ (Last 3 digits on back of card - signature panel)

Signature: _____

☐ **Option 2** Cheque / Money Order for \$ _____ payable to: **FARSTA Pty Ltd**

☐ **Option 3** Payment by Direct Credit - Transfer direct to the following bank account:
FARSTA Pty Ltd

Bank: CBA

BSB: 064-121

Account: 10154511

Course Selected: City: _____ **Dates:** _____

Course Fees: Course fees are generally required prior to the completion of training. A reservation fee however, of \$100.00 can be paid prior to the commencement of the course with the balance of fees paid prior to course completion.

Cancellations: Will be accepted up to 1 week prior to course commencement with a full refund of any fee paid, less and administration charge of \$100.00

Cancellations received less than one week prior to course commencement will be subject to administration charge of \$150.00

Certificates: Course certificates will be mailed to participants upon successful completion of the examination within 14 days of receipt of the completed exam.

Class Size: FARSTA reserves the right to set minimum and maximum number of participants on each course. If minimum numbers are not met, participants will be offered an alternative course date or they may elect to receive a full refund of fee paid.

Examination: Pass mark on this Certificate IV Program is 85% for the “Open Book Exam” and failure to achieve this minimum result will require participants to re-sit the examination at a cost of \$65.00. (Maximum of two re-sits will be allowed).

Materials: All materials required for the course will be provided by FARSTA. Manuals are subject to copyright restrictions and cannot be duplicated or reprinted without written consent of FARSTA.

Reschedules: Permitted subject to availability of places.

Venues: (1) Brisbane – FARSTA Training , Level 7, 39 Sherwood Rd, Toowong Qld 4066

(2) **Interstate Venues** - Venues for programs will vary and will be confirmed as early as possible prior to course commencement.



I understand and agree to the above terms and conditions:

Name: _____

Signature: _____ **Date:** _____

Forward registration form to: F.A.R.S.T.A.

Scan: leah@farsta.com.au

Mail: PO Box 568, Samford Q 4520

Telephone enquiries: (07) 3368 2719 or 0419 655 248

Training Registration Information - Privacy

Privacy Notice

Under the *Data Provision Requirements 2012*, **Finance and Related Services Training Academy (FARSTA)** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education and Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form) may be used or disclosed by FARSTA for statistical, administrative, regulatory and research purposes. FARSTA may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and NCVER

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- Populating authenticated VET transcripts;
- Facilitating statistics and research relating to education, including surveys and data linkage;
- Pre-populating RTO student enrolment forms;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988 (Cth)*, the National VET Data Policy and all NCVER policies and protocols including those published on NCVER's website at www.ncvere.edu.au).

Training Registration – Background Details

Personal Details:

1. In which City and Country were you born?

2. Do you speak a language other than English at home?

☐ Yes ☐ No

Main language other than English spoken at home? _____

3. How well do you speak English?

- ☐ Very well
- ☐ Well
- ☐ Not well
- ☐ Not at all

4. Are you Aboriginal or Torres Strait Islander origin?

- ☐ Yes
- ☐ No

5. Do you consider yourself to have a disability, impairment or long-term condition?

- ☐ Yes
- ☐ No

6. If yes to (5) then please indicate the area of disability, impairment or long-term condition:

7. What is your highest COMPLETED school level?

- ☐ Did not go to school
- ☐ Year 8 or below
- ☐ Year 9 or equivalent
- ☐ Completed year 10
- ☐ Completed year 11
- ☐ Completed year 12

8. In what year did you complete that school level?

9. Are you still attending Secondary School?

- ☐ Yes
- ☐ No

10. Have you successfully COMPLETED any of the following qualifications?

- ☐ Bachelor Degree or Higher Degree

- ☐ Advanced Diploma or Associate Degree
- ☐ Diploma or Associate Diploma
- ☐ Certificate IV (or Advanced Certificate / Technical Qualification)
- ☐ Certificate III (or Trade Certificate)
- ☐ Certificate II
- ☐ Certificate I
- ☐ Certificates other than the above _____

11. Of the following categories, which BEST describes your current employment status:

- ☐ Full-time employee
- ☐ Part-time employee
- ☐ Self-employed (not employing others)
- ☐ Employer
- ☐ Employed – Unpaid worker in a family business
- ☐ Unemployed – seeking full-time work
- ☐ Unemployed – seeking part-time work
- ☐ Not employed – not seeking employment

12. Of the following categories, which BEST describes your main reason for undertaking this course:

- ☐ To get a job
- ☐ To develop my existing business
- ☐ To start my own business
- ☐ To try a different career
- ☐ To get a better job or promotion
- ☐ It was a requirement of my job
- ☐ I wanted extra skills for my job
- ☐ To get into another course of study
- ☐ Other reasons
- ☐ For personal interest or self-development



This information is sought under the compliance requirements of the Australian Government (VET Training Framework) and any reporting is subject to the Privacy Policy of the company.

Our Privacy Policy can be located in our student handbook at our website www.farsta.com.au

Thank you for your cooperation.

Leah Hudson
Director