

**Training Registration Form - FNS40821 Certificate IV in Finance and Mortgage Broking
(Distance Education)**

Participant Details:

Surname: _____ Given Names: _____ Title: _____

Preferred Name: _____ Date of Birth: ____/____/____

Home Address: _____ Postcode: _____

Postal Address: _____ Postcode: _____

Email Address: _____

Telephone Contact: **(Please indicate preferred contact number)**

(Home) _____ (Work) _____ (Mobile) _____

USI Number (Unique Student Identifier): _____

(If you don't have, or cannot find your USI number, visit www.usi.gov.au to generate one, or find yours).

Course Fees: Fees for this program are exempt of GST

Special Fee (Distance Program – Hard Copy of Materials provided) \$695.00

Payment Option – Please Select either of the following:

Option 1 Credit Card Type _____ (Visa / Mastercard) Amount \$ _____

Card Number: ____/____/____/____

Expiry Date: ____/____ Name on Card: _____

CVN Number: _____ (Last 3 digits on back of card - signature panel)

Signature: _____

Option 2 Cheque / Money Order for \$_____ payable to: **FARSTA Pty Ltd**

Option 3 Payment by Direct Credit - Transfer direct to the following bank account:

FARSTA Pty Ltd

Bank: CBA

BSB: 064-121

Account: 10154511

Course Selected: Distance Education Mode

Course Fees: Payment of course fees is due on registration for the program.

Cancellations: Will be accepted within 5 working days from the date of enrolment and subject to return of all training materials in good order and less an administration charge of \$150.00

Certificates: Course certificates will be mailed to participants upon successful completion of the examination within 14 days of receipt of the completed exam and all course assignments.

Class Size: N/A – Distance Education

Examination: Pass mark on this Certificate IV Program is 85% for the “Open Book Exam” and failure to achieve this minimum result will require participants to re-sit the examination at a cost of \$85.00. (Maximum of two re-sits will be allowed).

Materials: All materials required for the course will be provided by FARSTA. Manuals are subject to copyright restrictions and cannot be duplicated or reprinted without written consent of FARSTA.

Reschedules: Permitted on a case by case basis

Time Alloted: Student’s will have a period of six months from the date of course registration to complete the program. Extensions may be permitted on a case by case basis.



I understand and agree to the above terms and conditions:

Name: _____

Signature: _____ **Date:** _____

Forward registration form to: F.A.R.S.T.A.

Scan: admin@farsta.com.au

Mail: PO Box 568, Samford Qld 4052

Telephone enquiries: (07) 3368 2719 or 0419 655 248

Training Registration Information - Privacy

Privacy Notice

Under the *Data Provision Requirements 2012*, **Finance and Related Services Training Academy (FARSTA)** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education and Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form) may be used or disclosed by FARSTA for statistical, administrative, regulatory and research purposes. FARSTA may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and NCVER

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- Populating authenticated VET transcripts;
- Facilitating statistics and research relating to education, including surveys and data linkage;
- Pre-populating RTO student enrolment forms;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administrating VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988 (Cth)*, the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncvere.edu.au).

Training Registration – Background Details

Personal Details:

1. In which City and Country were you born?

2. Do you speak a language other than English at home?

Yes No

Main language other than English spoken at home?

3. How well do you speak English?

- Very well
- Well
- Not well
- Not at all

4. Are you Aboriginal or Torres Strait Islander origin?

- Yes
- No

5. Do you consider yourself to have a disability, impairment or long-term condition?

- Yes
- No

6. If yes to (5) then please indicate the area of disability, impairment or long-term condition:

7. What is your highest COMPLETED school level?

- Did not go to school
- Year 8 or below
- Year 9 or equivalent
- Completed year 10
- Completed year 11
- Completed year 12

8. In what year did you complete that school level?

9. Are you still attending Secondary School?

- Yes
- No

10. Have you successfully COMPLETED any of the following qualifications?

- Bachelor Degree or Higher Degree
- Advanced Diploma or Associate Degree
- Diploma or Associate Diploma
- Certificate IV (or Advanced Certificate / Technical Qualification)
- Certificate III (or Trade Certificate)

- Certificate II
- Certificate I
- Certificates other than the above _____

11. Of the following categories, which BEST describes your current employment status:

- Full-time employee
- Part-time employee
- Self-employed (not employing others)
- Employer
- Employed – Unpaid worker in a family business
- Unemployed – seeking full-time work
- Unemployed – seeking part-time work
- Not employed – not seeking employment

12. Of the following categories, which BEST describes your main reason for undertaking this course:

- To get a job
- To develop my existing business
- To start my own business
- To try a different career
- To get a better job or promotion
- It was a requirement of my job
- I wanted extra skills for my job
- To get into another course of study
- Other reasons
- For personal interest or self-development

This information is sought under the compliance requirements of the Australian Government (VET Training Framework) and any reporting is subject to the Privacy Policy of the company.

Our Privacy Policy can be located in our student handbook at our website www.farsta.com.au

Thank you for your cooperation.



Leah Hudson
Director